# *Water Future Program*

2021 Community Grants Program

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# Application Form

For any questions and to submit your application, please submit to [communications@seqwater.com.au](mailto:communications@seqwater.com.au) .   
  
Applications are due by no later than Thursday 25 March 2021 at 5pm.

## Application form

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| --- | --- |
|  | Eligibility criteria |
|  | Selection criteria |

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| **Your organisation** | | | | | | |
| Name of organisation |  | | | | | |
| ABN |  | | | | | |
| Applicant name: |  | | | | | |
| Applicant title or position: |  | | | | | |
| Contact number: |  | | | | Email: | |
| Mailing address: |  | | | | | |
| **Your organisation** | | | | | | |
| Where does your organisation operate? (Tick all that apply) | * Noosa * Gympie * Sunshine Coast * Moreton Bay * Redland City * Brisbane City * Logan City | | | | * Ipswich City * City of Gold Coast * Scenic Rim * Lockyer Valley * Somerset * Other | |
| Where will the initiative be delivered?  (Tick all that apply) | * Noosa * Sunshine Coast * Gympie * Moreton Bay * Redland City * Brisbane City * Logan City | | | | * Ipswich City * City of Gold Coast * Scenic Rim * Lockyer Valley * Somerset * Other | |
| Is your organisation not-for-profit or is the application being made through a sponsoring not-for-profit?  Please attach evidence of your organisation being a legal entity in your application.  Note: Eligible organisations must be incorporated under a Commonwealth or Queensland Act of Parliament including, but not limited to the following legislation and subordinate legislation or regulations as may be amended from time to time:   * + *Associations Incorporation Act 1981 (Qld)*   + *Cooperatives Act 1997 (Qld)*   + *Corporations Act 2001 (Cth)* (provided such organisation is a company limited by guarantee with not-for-profit objectives)   + *Community Services Act 2007 (Qld)*   + *Local Government Act 2009 (Qld)*   + *Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth)*   + *Education (General Provisions) Act 2006 (Qld)* (including parent and citizens associations). | * Yes | | | | * No | |
| 4. Do you have a minimum of $10 million public liability insurance? | * Yes | | | | * No | |
| 5. How much funding are you applying for? | $\_\_\_\_\_\_\_\_\_\_\_\_  (Must be between $500 and $10,000) | | | | | |
| 6. Is your organisation registered for GST? | * No | | | | * Yes | |
| 7.Do you currently, or have you ever received financial contributions from Seqwater? | * No | | | | * Yes   If yes, please provide details: | |
| 8. Bank account details: | Account name: | BSB: | | | | Account number: |
| **Your vision** | | | | | | |
| Please provide an overview of your organisation and its vision: | (max 300 words) | | | | | |
| What are the values, mission or goals for the organisation? | (max 300 words) | | | | | |
| Is your organisation affiliated with any other South East Queensland community groups or organisations? | (max 300 words) | | | | | |
| **Your initiative** | | | | | | |
| Initiative name: |  | | | | | |
| Will the initiative be delivered between 1 June 2021 and 1 June 2022? | * Yes | | | * No | | |
| Please select the water wise criteria that fits your program:  (tick all that apply) | * Understanding the water cycle * Understanding water treatment * Participates in decision making to manage water sustainably | | | * Understanding where drinking water comes from * Using water efficiently * Shows care for water sources and catchments * Other (please specify) | | |
| Please select the communities your program will seek to benefit and engage: (tick all that apply) | * Aboriginal and Torres Strait Islander peoples * Culturally and Linguistically Diverse Communities (CALD) | | | * Youth (13 – 18 years old) * Young Adults (18 – 25 years old) * Rural Communities * Other (please specify) | | |
| Please provide an overview of the initiative and the benefit for the community: | (max 500 words) | | | | | |
| Outline how your initiative will build or enhance the development of water wise communities in South East Queensland. A water wise community is a where people:   * Understand the urban water cycle * Understand water treatment and what makes water safe to drink, * Understand where drinking water comes from (including climate resilient water sources like desalination and purified recycled water), * Use water efficiently, * Shows care for water sources and the catchments that surround them, and * Participates in decision making and takes action to manage water sustainably. | (max 800 words) | | | | | |
| Provide a detailed action plan for the delivery of your initiative, including the start and finish date, milestones and who will be delivering each element of the initiative. | (max 800 words) | | | | | |
| Demonstrate how your initiative will achieve value for money using a detailed budget which includes:   * funding from Seqwater * funding from other parties * total costs * costs already funded and unfunded costs * detail any collaboration with other organisations (including government, business, or not for profit organisations) as well as in-kind or matching contributions from those organisations.   You should include quotes and estimates for administration, resources, travel, infrastructure, and equipment costs over and above your typical operating expenses. | (max 500 words) | | | | | |
| Provide evidence of organisational experience in effectively delivering similar services. Include how you will manage and monitor service delivery to achieve the program objectives. | (max 800 words) | | | | | |
| How will you acknowledge Seqwater if your application is successful? | (max 300 words) | | | | | |
| Are there opportunities for Seqwater to collaborate on initiative communications? | * Media * Social media * Communications | | * Marketing collateral * Community events * Other | | | |
| **Other** | | | | | | |
| Are you currently employed by, or contracting to Seqwater? | * No | | * Yes   If yes, please provide details: | | | |
| Are there any connections between your organisation and Seqwater, including employees? | * No | | * Yes   If yes, please provide details: | | | |
| Are you a public official or relative of a public official? | * No | | * Yes   If yes, please provide details: | | | |

**Acknowledgement**

* I have submitted this form within the application period.
* I have attached all relevant supporting documentation *e.g. quotes, evidence of organisation’s legal entity.*
* I declare that, to the best of my knowledge, all information I have provided on this application form and supporting documentation is complete and accurate.
* I understand that submission of this application does not guarantee funding.
* I understand that while all care will be undertaken by Seqwater in receiving and processing applications, Seqwater cannot be held responsible for applications that are not received or are incomplete.
* I understand that this application will be assessed against certain criteria. The decision whether to approve or refuse an application, and the amount of any funding, is solely at Seqwater’s discretion.
* I understand that if this application is successful, the provision of funding assistance will be subject to entering into an agreement with Seqwater.
* I understand that if this application is successful, I will be required to provide proof of insurance, and fill out an Seqwater creditor maintenance form to receive funding.
* I understand that if this application is successful, I will be required to provide a half-year report and a final report (approximately one page in length each). Failure to do so will result in an inability to apply for additional funding in subsequent years.   
    
  **Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
    
    
  Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
    
  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
    
    
  Please email signed application form to** [**communications@seqwater.com.au**](mailto:communications@seqwater.com.au) **by no later than 25 March 2021 at 5pm. Please attach proof of your organisation’s legal entity status to email in addition to this signed application form.**

**Privacy Statement**

All correspondence you send to Seqwater (via post, email or our website) forms public records and will be retained and dealt with by Seqwater as required by the *Public Records Act 2002* (Qld) and other relevant legislation. Any personal information you provide will be dealt with in accordance with [Seqwater’s privacy policy](http://www.seqwater.com.au/privacy-policy) and the provisions of the *Information Privacy Act 2009* (Qld)