

How does Seqwater invite quotes or tenders?

For low value goods and services, requests for competitive quotes are generally invited using a select short list. A significant component of this purchasing is undertaken through standing offer arrangements or panel arrangements. These arrangements are established for services or goods for a term of several years based on a competitive value for money process. These tenders are usually invited via an open or public tender.

Goods and services over \$100,000 are typically seen as either specialised or critical to Seqwater and are managed by Procurement Services through a competitive tender process.

Major tenders are generally publicly advertised on the Queensland Government [eTender website](#).

When is it necessary for additional induction and training in SAWCS?

The following example is a guide only. Site rules required for SAWCS and Permit to Work will be advised at the time of offer.

| Types of work | Site access requirement | Permit to Work requirement | Restriction | Example |
|---|--|--|--|--|
| Work is not being performed (office only) | Not required | <i>Not required</i> | <i>These persons shall not leave the office/meeting/car park areas of the site in attendance</i> | <i>Meeting, training in the office or meeting room</i> |
| Site Access only (work is not Pre-Approved or Permit to work) | <i>Site access approval required from the Access Officer via application to the Access Log</i> | Not required | <i>Work is not Pre-Approved or Permit to Work</i> | <i>Yard maintenance, site audits, etc.</i> |
| Work requires a Permit to Work | <i>Site access approval required from the Access Officer via application to Access Log</i> | <i>Requires a permit to work, may require 2nd tier permit</i> | | <i>Energy Isolation, water supply isolation required</i> |
| Work is Pre-Approved | <i>Site access approval required from the Access</i> | <i>Not required</i> | <i>Work Method Statement has been developed and approved. No deviation from task. Low risk. No</i> | |

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|---------------|---|------------|---|--------------------------------------|
| | <i>Officer via application to the Access Log</i> | | <i>2nd tier permits</i> | |
| Capital Works | <i>Follow the Operational Site Access Authority process to determine the level of authorization</i> | <i>N/A</i> | <i>Work method statements, JSEAs provide risk management. Contractor permit system applies.</i> | <i>Construction and Project work</i> |

Where can I find more information on Seqwater WHS standards?

The WHS Induction Handbook for Contractors and Suppliers outlines Seqwater’s mandatory WHS expectations and requirements to contractors and suppliers in relation to conducting work at Seqwater sites and facilities. A copy of this handbook is provided to contractors and suppliers when undergoing the induction.